

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT (Officers to complete this section prior to issuing to cabinet member)	
Title of report	Northcott House Hostel Extension
Decision-maker	Cabinet Member for Housing Management and Modernisation
Earliest date when decision can be taken	5 March 2019
Key decision – Yes/No?	Yes
Date published on forward plan	4 February 2019
Date sent to cabinet member	25 February 2019
Recommendations	<ol style="list-style-type: none"> 1. That the cabinet member for housing management and modernisation agrees to the extension of the lease on Northcott House, for a period of 5 years, subject to acceptable terms being agreed with the landlord, with a view to using and managing the buildings as 'step down' accommodation for vulnerable adults, deemed able to live independently, pending their move into either a social or private rented tenancy. 2. That the cabinet member for housing management and modernisation delegates authority to the head of property to agree detailed lease terms and to complete a lease of the premises on the terms (or better) set out in this report.

ORIGINATING AUTHOR'S DETAILS (Officers to complete this section prior to issuing to cabinet member)	
Lead officer (Name and job title)	Cheryl Russell, Head of Accommodation and Support
Report author (Name and job title)	Brian Willmore, Transformation Programme manager
Contact Number	020 7525 5109

PART B

(Cabinet member to complete this section)

DECISION(S)

AS IN THE REPORT

REASONS FOR DECISION

AS IN THE REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I ~~approved~~ an alternative course of action set out in Part B.*

or

I ~~have referred this matter to the Full Cabinet for decision.~~*

(* - Please delete as appropriate)

Signed.....  Dated..... 5/3/19

Cabinet Member

Please return completed hard copy of the form to Everton Roberts, Constitutional Team,
160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

